

**OFFICE OF THE PRINCIPAL SHAHEED DEVINDER SINGH GOVT. COLLEGE
FOR WOMEN, RATIA (FATEHABAD)**

OFFICE ORDER

No. GCWR64/261/2862

Dated: 19/05/2026

Following staff member are assigned duties regarding admission for the academic session 2026-27. They are instructed to strictly adhere the order.

Nodal Officer Online Admissions:- Ms. Reetu Rani, Assistant Professor of Commerce

Updating of the Admission Portal, Fee structure, Seat Combination, Subject Update:

Sr.No.	Name	Designation	Duties	Signature
1	Dr. Rajender Kumar	Asstt. Prof. of Geography	Fee Structure	
2	Ms. Reetu Rani	Asstt. Prof. of Commerce	Seat & Subject Combination	
3	Sh. Sanjay Kumar,	Clerk	Filling Online Registration Forms	
	Ms. Mukta Sharma	Computer Instructor		
4	Sh. Sanjay Kumar,	Clerk	Admission Portal Updating & Fee Collection (Online) B.A./ B.Com/M.A.-Hindi 1 st Year	
	Ms. Mukta Sharma	Computer Instructor		
5	Ms. Gurpreet Kaur	Steno Hindi (ITI Apprentices)	Online Filling of Anti Ragging Forms of admitted students of B.A./B.Com 1st	

Form Collection:

Sr. No.	Name	Designation	Signature
1	Sh. Sohar Lal	Lab Attendant	

Admission Committee B.A.-I

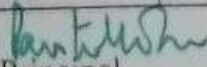
Sr. No.	Name	Designation	Signature
1	Ms. Priyanka Mehra (Convener)	Asstt. Prof. of English	
2	Ms. Riya	Asstt. Prof. of Geography	
3	Ms. Promila	Asstt. Prof. of Pol. Science	
4	Ms. Rekha Kumari	Asstt. Prof. of History	
5	Sh. Surender Kumar	Extension Lecturer in Hindi	
6	Dr. Sain Kumar	Extension Lecturer in Hindi	
7	Dr. Seema	Extension Lecturer in EVS	

Admission Committee B.Com.-I

Sr. No.	Name	Designation	Signature
1	Dr. Swati (Convener)	Extension Lecturer in Commerce	
2	Ms. Bindu Rani	Extension Lecturer in Commerce	
3	Dr. Snehlata	Extension Lecturer in Commerce	

Document verification Committee:

Sr. No.	Name	Designation	Signature
1	Ms. Reetu Rani	Asstt. Prof. of Commerce	
2	Ms. Priyanka Mehra	Asstt. Prof. of English	
3	Sh. Surender Kumar	Extension Lecturer in Hindi	
4	Dr. Sain Kumar	Extension Lecturer in Hindi	


 Principal
 Shaheed Devinder Singh (Eng. Letter)
 Govt. College for Women,
 Ratia (Fatehabad)